iPad Package

On deployment in 2015, each student package will include:

- Apple iPad - 16GB WiFi model
- Apple 10 watt USB Power Adapter
- 2 year Apple Care Protection
- Otterbox Protective Case

Battery Charging

The iPad battery provides a 10 hour battery life.

- It is the student’s responsibility to fully charge the iPad overnight before coming to school.
- No AC adapters to be brought to school.

Data Backup

**Students should backup their iPad regularly.** There are two ways to achieve backup of data. Setup procedures for the following options are available in the iPad User Information Booklet.

1. iTunes – iPad can be synced to iTunes on computer

2. ‘Cloud’ based backup - Data can be automatically saved and stored in the ‘cloud’ using iCloud. Whilst the service is a great advancement, the bandwidth requirements for this type of service at the school cannot yet be supported in full. For this reason only, we ask at present that students do not do a full back up of their iPad to iCloud.
iPad Support

If a student’s iPad has a hardware or software fault it should be reported to the teacher/school immediately.

Hardware Support

Each iPad is covered by a two year AppleCare Protection Plan. Due to the integrated nature of the student portable computing iPads, St Francis Xavier IT does not provide on-site repairs for hardware issues. When a hardware issue is raised it will be repaired via warranty.

During the time period when iPads are being repaired under warranty, students will be provided with a loan iPad.

Warranty Claims

- During school time, any hardware issues need to be reported to the teacher/school immediately and not repaired by an external service agent as this may void the warranty.

- The parent/guardian will be asked to submit a written report if the damage occurs outside of school hours.

- If hardware issues occur during school holidays, contact Apple Technical Support 1-300-321-456 and report details of issue/repairs/replacement to the teacher immediately on return to school.

- If a student’s iPad has a fault, a warranty claim will be made. The iPad is then sent to the authorised repair agent and returned to the student as soon as possible. Details on the repair status will be issued to the parents and students where possible. The parents will be liable for the cost of the repair or replacement of the device if the work is not covered under warranty and deemed a misuse or undue care taken with the iPad.

- If a student’s iPad has been subjected to 'jailbreaking' (the process of removing the limitations imposed by Apple on iPads running the iOS operating system) the Apple warranty is voided. Problems with the iPad deemed to be caused by “jailbreaking” will require complete replacement of the iPad at the family’s cost.
Non-Warranty Claims - Damage / Loss / Theft

Each iPad is subject to a damage / theft coverage policy managed by the school.

- The parent/guardian will be asked to submit a written report if the damage occurs outside of school hours.
- Damages to the iPad will incur a parental fee for the repair or replacement cost of the device.
- If an iPad is stolen, a police report must be obtained by parent / guardian and the school must be contacted immediately.
- Students are required to use the supplied protective case.
- If an iPad is damaged because the student removes or replaces the protective cover, or uses the case incorrectly (i.e. leaves off part of the case), parents will be liable for the full cost of the replacement iPad.
- Parents will be liable for the replacement costs of cables, adapters and cases that are damaged due to wear and tear.

Software Support

- Operating system and app updates and purchases are to be installed at home.
- The school will not be held accountable for illegal or pirated content which are prohibited by law and will be removed.
- iPads have content restrictions enabled for students. These restrictions are to be strictly adhered to for the safe use and suitability for students eg. App download restricted 9+ content.
Using the iPad at Home

Use of Private Internet Service Providers (ISPs)
- Connect iPad to wireless internet.
- Contact your own Internet Service Provider or Apple Support if connection issues arise.

Student Expectations

Responsibility and Ownership
As student iPads are primarily used for educational purposes but may also have personal content, students will be responsible for ensuring that:

- They are using the iPad in accord with school rules, policies and procedures – refer to the school ICT Code of Practice - Primary
- iPad is fully charged overnight at home and the iPad is brought to school each day.
- No AC adapters to be brought to school.
- iPad has the required apps installed.
- Problems or damage are promptly reported to the teacher.
- Theft is reported promptly to the school
- Students are permitted to place music, video, photos, apps etc on the iPad with the expectation that:
  - Inappropriate content is not on the iPad. (including material that breaks copyright, uses inappropriate language or images or is violent in nature)
  - The school may access the iPad at any time to determine the appropriateness of content and may delete apps and content deemed inappropriate according to the ICT Code of Practice.
  - Adequate space is left in the memory for school specific apps and documents.

Students who fail to meet their responsibilities in regard to their iPad will be dealt with via the school’s Responsible Thinking Process, which could result in a student’s iPad access being suspended.
Parents / Carers

When the iPad is not at school, parents / carers will need to support their children in the iPad's use and care. Monitoring student use and internet access is paramount at home and having clear boundaries will support both parents and students to remain safe in online situations.

Ownership

- iPads and accessories distributed by the school will remain the property of the school.
- Students and their families will be responsible for the care of the iPad and accessories.
- Students who leave throughout the school year or at the end of Year 6 will be required to return the iPad, case and power supply in full working order.
- Apps purchased by the family remain the property of the family and iPads will be reset to the factory settings.

iPad Care

- Do not place the iPad near sources of heat, rain or moisture.
- Do not spill any liquid on the iPad.
- Do not subject the iPad to heavy shock or vibration.
- Never rest any item on top of the iPad or other forms of extreme pressure as this may crack the screen.
- Only use a soft cloth to clean the screen
- Ensure protective cover is in place when travelling with the iPad or when the device is not in use.
- Be mindful of appropriate areas for iPad use.
  - The Library or computer room are ideal places at lunchtimes and not in the Undercover Area or sports ovals.
  - Before and after school use to be restricted to low traffic areas where distractions are at a minimum. Eg sitting quietly in the Undercover Area, no usage in the car pick-up or bus areas.
2015 Parent / Student iPad User Agreement

**Student**

I have read and understand the 2015 Parent/Student iPad Guidelines for St Francis Xavier Catholic Primary School. I also understand that, the Principal and my parents/guardians will be notified immediately, if I do not follow these guidelines and act irresponsibly. As a result of my actions, my access to the iPad may be restricted.

Name: _________________________
Class: _______________________

Signature: ___________________  Date: __________________

**Parent or Guardian**

As the parent or guardian of this student, I have read the 2015 Parent/Student iPad Guidelines for St Francis Xavier Catholic Primary School. I understand that the device is primarily used for educational purposes. While I understand the school based device has some content restrictions, I will continue to monitor my child’s use of the device.

Name: _________________________

Signature: ___________________  Date: __________________