Dear Parents/Carers,

A very happy New Year to you all. I hope you had time to rest, relax and re-energise. Thank you to everyone for all that you have done to ensure the children have returned refreshed, enthusiastic, dressed immaculately and ready to learn in 2018. It was wonderful to walk around before school on Monday to see so many happy children (and parents) ready for the new school year.

We have a number of new faces in our school this year and we extend a warm welcome to...

- new members of staff:
  - Miss Sarah Jude (Yr 5) - Sarah is a graduate of the University of South Australia and worked as relief staff in 4th Term last year,
  - Miss Anne O’Connell (Yr 4) - Anne is also a 2017 graduate from CQU who worked at Fitzgerald State School for the last 4 months of the year,
  - Mrs Sarah Spratt (Yr 4) - Sarah was appointed to our school at the beginning of 2017, but took 12 months off to have her baby,
  - Mrs Kathy Douglas (Yr 1) - Kathy may be familiar to some as she has done a number of relief days on our staff in 2017 and finally
  - Miss Melissa Emmi (Prep) - Melissa graduated from JCU, Townsville and is very excited to be working with us on her very first class.

- our Prep students who have come to the “big school” with great excitement, enthusiasm and anticipation.
- all our new families and students; we hope you feel welcomed and part of this wonderful school learning community.

And a welcome back...

- our wonderful staff who have spent many hours planning and preparing during the holidays and commenced school on Wednesday, 17 January for their 3 Professional Development days.
- our returning families who continue to place their trust in us to do our very best and who support our school community.

A HUGE WELCOME ALSO TO...

Our brand new St Francis Xavier Kindy students and parents. Our Leadership wandered over on Monday morning and all the little ones appeared to be settling nicely. We wish the new staff, parents and children a wonderfully exciting year. Staff are...

- Fiona Carney – Director/Teacher, Simone Lodge – teacher release, Marianne Steer – Teacher Assistant and Linda Windsor – Teacher Assistant

We pray for God’s blessing on each of these people and for all our community for the year ahead.

“God, our Father Bless us, so that Your Spirit within us will give us a common bond as together we take responsibility for the well-being of your gift of creation to us. We ask for strength and determination to create more space in our lives for you, so that by the example of our lives, our children will be inspired to follow your ways.”

We look forward to catching up with many of you during the upcoming weeks and encourage each of you to take up the opportunity to meet with your child’s class teacher. As always if you are unsure of something or have any concerns, please ask a member of staff who will be only too willing to assist you. May the year ahead bring you many blessings.

Have a wonderful weekend,
Olivia Rostirolla—Principal

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TERM ONE

<table>
<thead>
<tr>
<th>WEEK 2</th>
<th>Mon 29 Jan: Year 6 Planning Day</th>
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<tbody>
<tr>
<td></td>
<td>Fri 2 Feb: Opening School Mass 9.00am</td>
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<tr>
<th>WEEK 3</th>
<th>Mon 5 Feb: Year 5 Planning Day</th>
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<tr>
<td></td>
<td>Tues 6 Feb: Year 2 Planning Day</td>
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<tr>
<td></td>
<td>Wed 7 Feb: P &amp; F Meeting 6.00pm</td>
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<td>Fri 9 Feb: PUPIL FREE DAY Bishop’s Inservice</td>
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<tr>
<th>WEEK 4</th>
<th>Mon 12 Feb: Planet Rhythm Visit Safety Circus Yr 3 9.30am—10.30am</th>
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<tbody>
<tr>
<td></td>
<td>Tues 13 Feb: Grip Leadership MECC</td>
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<td></td>
<td>Wed 14 Feb: ASH WEDNESDAY 9.00AM</td>
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<td>Fri 16 Feb: Year 1 Planning Day</td>
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<tr>
<th>WEEK 5</th>
<th>Mon 19 Feb: Year 3 Planning Day</th>
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<tr>
<td></td>
<td>Wed 21 Feb: SFX Swim Carnival</td>
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<td>Fri 23 Feb: Prep Planning Day</td>
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<tr>
<th>WEEK 6</th>
<th>Wed 7 Mar: P &amp; F Meeting 6.00pm Staffroom</th>
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<tr>
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<td>FRIDAY NATIONAL DAY AGAINST BULLYING AND VIOLENCE</td>
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<td>ST PATRICK’S DAY</td>
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<tr>
<th>WEEK 9</th>
<th>Wed 21 Mar: PCYC—Baton Relay</th>
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<td>WEEK 10</td>
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<td></td>
<td>Wed 28 Mar: Inter-school Swim Carnival 6.00pm Pioneer Pool</td>
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<td></td>
<td>Thurs 29 Mar: Easter Play</td>
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LAST DAY OF TERM ONE
Ensuring Students leave our school and return home safely

St Francis Xavier has a student population of nearly 530 students and so it can be quite a hectic place in the afternoon, when the bell rings. It is very important that our staff and our parents work cooperatively to ensure the safety of our students. I ask that you read through the following points and have a discussion with your children about this important subject.

1. Please ensure your child knows how they are getting home from school each day.
2. If there is a change to these instructions, we ask that you ring the office and give the new instructions to either Heather or Pauline before 2.30pm. Those instructions will then be given to your child via a phone call from the office before the 2.50pm bell.
3. If there is some confusion about the mode of transport, the student will be referred to the office and parents will be contacted to confirm how the student is to proceed home.
4. Please have your Family Name Card visible for the teacher on Pick-Up Duty to see, so your child can be called out quickly.

PLEASE NOTE THE FOLLOWING IN PARTICULAR

5. Please do not ask your child to meet you in any other place outside the school as we only provide supervision in the school Pick-Up Zone and the Bus Stop. The Bus Stop is only to be used for students catching a bus, this is not to be used by parents picking up students in cars.

After School Routine

♦ Students going home via car and bus are let go from class on the first bell at 2.50pm. They are asked to go immediately to the correct area for them to leave the school grounds.
♦ Students going to OHSC or those riding or walking home are to stay in the classroom until the second bell. They are released at 2.55pm and those students attending the OHSC program are to go immediately to the Undercover Area to be marked off on the OHSC roll for the day.
Students are asked to go immediately to the correct area to help to alleviate traffic congestion in the Pick Up Zone, or to ensure they do not miss the bus.

If a student misses the bus, they will be escorted to the office by the teacher on Bus Duty to ring a parent in order to make alternative arrangements.

**Children are not allowed to cross the road to go to parent’s car. Students must wait at the gate until the teacher advises them to move safely to their car.**

**Pick Up and Drop Off Zone Rules**

- Do not get out of your car to help your children with bags or to strap them in. If your child cannot do this alone, then you need to park your car and collect them.
- Should your child be late for pick up please do not hold up the 20 or so cars behind you by insisting on waiting – move on and join the cue again.
- Please ensure your child is aware they are being collected in the Pick Up Zone.
- In the mornings, again, please do not get out of your car to do hair, kiss goodbye etc. as there is also a line up at this time of the day.

If these simple procedures are followed, then our Pick Up Zone will certainly be more free flowing and safer for both the students and yourself. Please see the diagram below which shows how to use this area safely. We ask all Prep parents to collect their children from the classroom until Term 4.

**CAR PARKING - DOs AND DONT's**

As a school, we have a duty of care towards everybody to make sure that they are safe. I ask you as parents to put the safety of your children, and other children, first. It is timely then at the beginning of the year to remind and inform parents of car parking and student safety when dropping off or collecting children from school.

In the morning teacher supervision does not begin until 8:15am. Before this time it would be appropriate for parents to wait with their children in the undercover area. In the afternoon a final bell is rung at 3:15pm, which signals that all students should have been collected by their parents. While traffic and collecting other children occurs at this time your assistance in being punctual would be appreciated.

**Early Arrivals & Bell Times**

This is a reminder to all parents of the school’s morning bell times. All children are to remain in the assembly area until 8:15am should they arrive at school prior to this time.

- 8:15am → children may go to classrooms or play hand ball in the designated areas
- 8:25am → children make their way to classrooms
- 8:30am → classes begin
2018 is planning to be a busy, yet exciting year for St Francis Xavier staff and students. Last week, during our professional development days, teachers spent time reflecting on current practices in English and the impact these practices have on student outcomes. They began looking at the Daily5 structure and how this approach can promote literacy proficiency and independent learning and engaged in planning opportunities for writing instruction through the implementation of the 6+1 Writing Traits. Through the application of both of these thoroughly researched and highly recommended approaches to teaching English, teachers and students will develop a common language to discuss and reflect on student’s work and establish clear instructions for enhancing and establishing high quality work.

Information and Communications Technologies Code of Practice
This week ICT code of practice booklets were handed out to each student. We ask that you read through these booklets with your child and ensure they understand their responsibilities when using devices at school and are aware of what they should do if something should go wrong. At the back of each booklet is a letter of agreement. These forms need to be returned to the classroom teacher no later than Wednesday 31st January. Failure to sign and return this form will result in loss of access to the school’s ICT.

Parent Curriculum Information Sessions
At the beginning of each year, teachers hold curriculum information sessions. These sessions are designed to inform parents of the content and skills students will be learning and identify expectations of the students in that current year level. We invite all parents to attend these sessions to keep them informed about what is happening in their child’s classroom. Each of the meetings will begin at 5.15pm and will run for around 15 -20 mins. Please refer to the calendar below for dates of each session.

Tuckshop—Online
Our St Francis Xavier Tuckshop is online for all orders. Have you registered your student/s with QuickClique (Online On Canteen)? Are your details up-to-date for the new school year? Please click on the link and be ready to start ordering today. Www.QuickClique.com.au Volunteers are always needed and greatly appreciated in our tuckshop. If you are able to help out in the tuckshop, please contact Cam in the tuckshop or phone the school office.

**Tuckshop menu and price list available online. Please use the new menu when ordering.**

Thank you, Tuckshop Convenors
**FROM THE OFFICE**

- Office hours are Monday to Friday 8.15am—3.30pm
- Account & Discount Information Forms were distributed at the end of Term 4 for existing families & this week for new families. Please ensure these are completed and returned to the office as soon as possible so that the correct school fees can be calculated.
- If you have had any recent changes to your personal details, please change through Parent Lounge.
- All medications administered during school hours require a completed medication form from the office.

**LETTER FROM SCHOOL DENTIST**

Dental Van 33a  
PO Box 5580  
Mackay, QLD 4740  
Ph: 0417 077 256

Dear Parent/Guardian,

If you would like to access our service please complete the attached Medical/Consent form and return to the school office by FRIDAY, 2nd FEBRUARY, 2018

Eligibility Criteria: Must have a current Medicare Card

- School Dental Staff will then contact you to arrange an appointment.
- A Parent/Guardian must transport and accompany their child to all appointments at this clinic.
- Children eligible for the Child Dental Benefit Scheme are able to access our service but will be asked to assign their benefits to the School Dental Service.
- Children who are not eligible are also able to access our service

All general dental services are free of charge

Please be advised, once you have 1 broken or failed to attend appointment, during any course of treatment no further appointments will be offered. You will be put back on the Waiting List.

If you have Cold Sores, Gastroenteritis or Flu symptoms please phone 24 hours prior to any appointments to discuss if you should attend.

Regards,

School Dental Staff.

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**BOOKCLUB** Issue 1 Book Club order forms were handed to students this week. Lots of fun and exciting reading is again available to all our students both old and new from the Scholastic Book Club. Once again, we are glad to offer you the benefits of purchasing resources from Scholastic at reasonable cost. The Book Club has the latest books available and introduces us to new authors throughout the year. The school is awarded bonus points from the total sales and from this I purchase new resources for the library.

Closing date for Issue 1 is Wednesday 31 January, 3.00pm close of school. **Sorry no late orders will be accepted.** Please make cheques payable to ST FRANCIS XAVIER SCHOOL and NOT to Scholastic. If you would like to place an order after the closing date, this may be done online directly to Scholastic Book Club. Should you need any assistance, please do not hesitate to visit me in the library.

Mrs Argent—Library Co-ordinator

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**GREAT WAY TO KEEP IN TOUCH**

**BY DOWNLOADING THIS APP**

**How To Install Skoolbag On Your Smartphone**

For iPhone and iPad users: School Name: St Francis Xavier Catholic Primary West Mackay

1. Click the “App Store” icon on your Apple device.
2. Type your school name in the search, using suburb name will help.
3. You will see your school app, click “Get” then “Install”.
4. The app is FREE to download.
5. When installed click “Open”.
6. Select “OK” to receive push notifications, when asked.
7. Click the “More” button on the bottom right of the App, then “Setup”.
8. Toggle on the Push Categories that are applicable for you by tapping the on/off switch.

**How To Install Skoolbag On Your Smartphone**

For Android users: School Name: St Francis Xavier Catholic Primary West Mackay

You must first have signed up with a Google Account before installing the app.

1. Click the “Play Store” button on your Android Device.
2. Click the magnifying glass icon at the top and type in your school name, using suburb name will help.
3. Click the school name when it appears in the search.
4. Click the “Install” button.
5. Click “Accept” for various permissions (please note, we do not modify any of your personal info on your device).
6. Click “Open” when installed.
7. Click the “More” button on the bottom right of the App, then “Setup”.
8. Toggle on the Push Categories that are applicable for you by tapping the on/off switch.

Please Note: Some brands of Android phones need the setting in “Notification Manager” changed to “Enabled” instead of “Notified” in order for the push notifications to work. The phone must also be running at least version 4 system software to run the app.

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**GREAT WAY TO KEEP IN TOUCH**

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**How To Install Skoolbag On Your Smartphone**
St Francis Xavier Majellan Craft

St Francis Xavier Majellan Craft Enrolment Day and Morning Tea Tuesday 30/01/2018 at St Francis Xavier Hall, Holland Street, at 10.00am. Classes start the following Tuesday 9.00am – 11.00am for 6 weeks. Classes this term include Quilling, Card-making, Knitting & Crochet, Naïve Applique, Scrapbooking, Hardanger/Tatting, Pencil Shading/Drawing, Chickenscratch, Come & Finish. Cost for the term is $15.00. All welcome. For further info please contact Joanne 49521278, Joan 31513641, Cecilia 49530857.

SOUTHS JUNIOR RUGBY LEAGUE

GALA DAY & SIGN-ON

When: 4 February, 2018
Where: Abbott Park, South Mackay

Under 6’s — Under 17’s
AND
Under 14 & Under 17 Girls

ALL WELCOME!!!

Skills and Drills with Souths Seniors from 10am – 12 noon

(Sausage Sizzle and Drink will be provided)

Followed by Sign-on

BYO: Footy boots/joggers, hat & sunscreen
We’ve made it even easier & more accessible for busy women to receive a free mammogram.

You can now book your appointment online any time day or night.

Multiple Out of Hours Appointment times available:

- From 7:10am most week days
- After 4:30pm every second Thursday
- Monthly Saturday Clinics

Women aged 50 to 74 are encouraged to have a breastscreen every two years. Women aged 40 to 49 and 75+ are also eligible to attend.

For more information visit www.breastscreen.qld.gov.au or simply phone 13 20 50