

## 2024 TUITION FEE SCHEDULE

### *Tuition fee per student*

Students in Diocesan Schools	One	Two	Three	Four or more
Discount Percentage	0%	12.5%	35%	50%
PRIMARY – per week	\$37.63	\$32.92	\$24.46	\$18.82
PRIMARY – per term	\$376.30	\$329.24	\$244.65	\$188.15
PRIMARY – per year	<b>\$1,505.20</b>	<b>\$1,317.05</b>	<b>\$978.38</b>	<b>\$752.60</b>

## SCHOOL LEVIES

School-Based Levies are charges for curriculum resources, library books and printing levies. These levies are set by the School Board – to be no greater than 25% of the non-discounted tuition fees per student.

### **A. GENERAL LEVY**

The Materials & Consumables Levy operates on a per child basis and is charged each Quarter. It represents a partial contribution to the costs of day-to-day consumables and text material etc used by pupils as part of their normal class-learning program. As a general principle, this levy is charged on a per-pupil basis as the most equitable way of reflecting actual operational costs of our school. **Each student will be charged \$48.00 per term.**

### **B. GROUNDS & MAINTENANCE LEVY**

The Grounds and Maintenance Levy operates on a basis, which recognises family commitments. It represents a contribution toward the costs associated with building and classroom maintenance as well as grounds care. **Each student will be charged \$29.50 to a maximum of \$59.00 per family.**

### **C. TECHNOLOGY LEVY:**

This levy would not be included as part of the 25% as in General Levies.

In situations where a family has two or more children across Catholic Primary and Secondary Schools, the priority for payment of the levy will be given to the Catholic Primary School. The levy is to be used strictly for technology capital purposes at the school level.

It represents a contribution towards the maintenance and replacement of technology hardware and software. **Each student will be charged \$32.50 per term to a maximum of \$260.00 per family.**

**D. PARENTS' & FRIENDS' LEVIES:**

Parents and Friends' (P&F) in consultation with their school community and School Board may introduce a P & F levy in lieu of significant fund raising. The levy is not included in the 25% limit for General Levies.

This levy represents a contribution to fund major projects to enhance the quality of facilities offered to students. In 2004, the P & F recognized the many commitments of families and the inability of parents to support major fundraising. They elected to move to a levy system as a way of providing major enhancements to the facilities offered to children at our school. **Each family will be charged \$45.00 per term.**

**E. BUILDING LEVY:**

Families will appreciate that there is a substantial cost to the Diocese in maintaining and developing the existing school buildings. It is necessary to raise capital income to service-related debt or to otherwise support capital works. A differential approach is in place to account for capital income as shown below.

As this amount forms a collectable part of school fees no tax deduction is possible. **Each family will be charged a building levy (Primary) of \$113.40 per term (\$453.60 per year)**

**SPECIFIC PURPOSE CHARGES:**

Additional charges may apply for specific purposes e.g. camps, excursions, performances, sports or other activities. These costs are additional to school-based levies.

This table has been calculated for your convenience. The figures below include Tuition Fee & all levies. The amount listed for 2 and 3 students is a **total for all students**, not per student.

<b>Student</b>	<b>Weekly Amount</b>	<b>Term Amount</b>	<b>Yearly Amount</b>
1 student	64.57	645.70	\$2,582.80
2 students	99.05	990.43	\$3,961.70
3 students	106.57	1065.69	\$4262.74

**The figures above do NOT include incidental and specific purpose charges.**

# **SCHOOL FEES COLLECTION GUIDELINES**

## **SCHOOL FEE ASSISTANCE**

Parents have a responsibility and an obligation to pay school fees and levies according to Diocesan Policy Guidelines and account procedures.

Families with more than one child in the same or other primary or secondary Catholic schools in the Diocese of Rockhampton, receive fee discounts as described in the 2024 Tuition Fee Schedule above.

Families may be eligible for school fee assistance under the Concession Card Tuition Fee Discount and/or a Principal's Concession.

### **Concession Card Tuition Fee Discount**

A 70% Tuition Fee Discount is available for 'means-tested' Australian Government Health Care and Pensioner Concession cards. These cards must meet eligibility criteria for this concession to apply.

## **PRINCIPAL'S CONCESSION**

New or existing parents, who are experiencing financial hardship, and may or may not hold a concession card, are able to discuss alternate fee discounts directly with the school principal, who will treat the situation confidentially.

Diocesan policy states that exemptions are made and reviewed every 12 months. All we ask is that you are also genuine when considering how much you can contribute.

### ***PROCEDURES***

1. The annual fees will be billed over four school term instalments.
2. Where practical, accounts will be sent out in the second week of each term requiring payment within 14 days.
3. The account must be paid by the due date shown on the fee statement.
4. It is possible - and preferred by many families - to pay on a weekly, fortnightly, or monthly basis. Direct Debit is available at no extra cost to parents. See the Finance Secretary for the appropriate form. Fees can also be paid by credit card, BPay, cash and cheque. Other arrangements for payment of fees should be arranged with the principal.
5. The school Finance Secretary must be contacted to obtain approval for an extension of time if circumstances arise where the account cannot be settled by the due date.
6. All parents with overdue accounts who have not contacted the school and do not have a payment plan will receive an "Urgent Notice - Overdue Account" letter soon after the due date has passed.

7. If no payment is received or contact made with the school within 14 days of sending the "Urgent Notice - Overdue Account" letter, a follow up phone call will be made by the Finance Secretary to ascertain whether the family have received the reminder notice and to inquire as to how the overdue account is to be settled.
8. If no response is forthcoming, the matter will be referred to the principal and the "Final Demand - Overdue Account" letter will be sent.
9. If no response or reply is forthcoming after 14 days, the principal may then place responsibility for collection in the hands of the Diocesan Collection Agency, George Laurens.
10. If necessary, the Director of Catholic Education may authorise legal action to recover any outstanding debt.